



UPM
UNIVERSITI PUTRA MALAYSIA
BERILMU BERBAKTI



**Universiti
Putra
Malaysia**



Persediaan :
**Audit Pematuhan Swaakreditasi
UPM 2022**

*Sesi bersama LPU UPM
17 Jun 2022 (Jumaat), 10.00 Pagi
Bilik Sidang, Aras 4, Canselori Putra*




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 @uputramalaysia

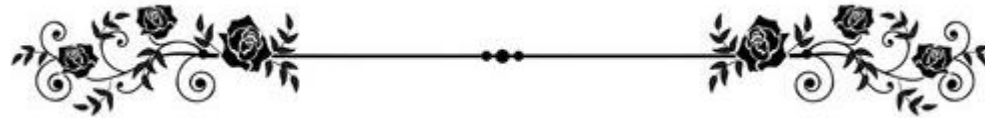
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Fokus



01 **Swaa kreditasi UPM**

02 **Tujuan Audit**

03 **Skop & Standard**

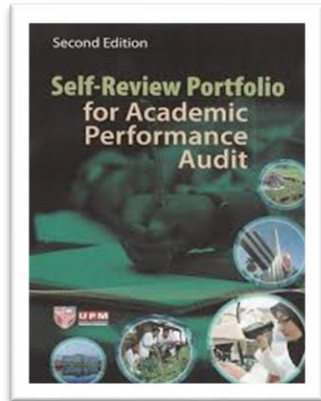
04 **Auditi & Auditor**

05 **Kaedah Audit**

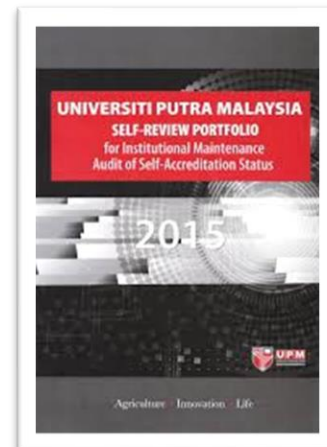
06 **UPM SRP 2020**

07 **Fokus Audit untuk LPU**

1. Status **SWAAKREDITASI UPM**



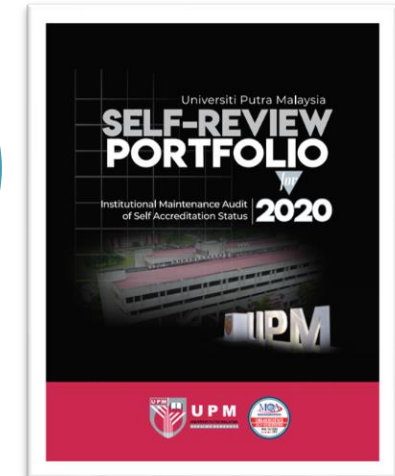
Pengekalan Status Swaakreditasi
(kali pertama)



Memperolehi Status Swaakreditasi
(29 April 2010)



Pengekalan Status Swaakreditasi
(kali ke-2)





Logo **SWAAKREDITASI** **UPM**



➔ **Apa itu Swaakreditasi UPM ?**

Perakuan MQA keatas Pemberi Pendidikan Tinggi (PPT) iaitu institusi yang mempunyai sistem jaminan kualiti dalaman yang kukuh dan mantap menepati standard yang ditetapkan.

➔ **Kepentingan & Manfaat Swaakreditasi kepada UPM**

- **Autonomi:** *Autonomi dalam mengendalikan proses jaminan kualiti program akademik UPM (mengakredit program secara dalaman)*
- **Penjimatan:** *Menjimatkan kos UPM berbanding jika ianya dijalankan oleh pihak luar (MQA) iaitu RM 10k per program*
- **Fleksibiliti:** *Fleksibiliti kepada UPM dalam pengendalian dan pematuhan polisi*

Pengekalan status **SWAAKREDITASI UPM**



UPM
perlu melaksana
Audit Dalaman
dan menyediakan
dokumen SRP
(MQA-03)

1

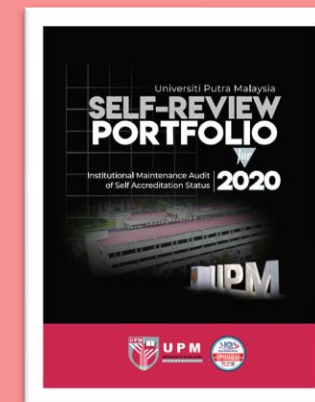
AUDIT DALAMAN SWAAKREDITASI 2020

21 Sept – 2 Okt 2020



2

SELF REVIEW PORTFOLIO (SRP) UPM 2020



Serahan ke MQA : 24 Mei 2021
(MQA-03 (format excel))



Dapatan Audit Dalaman Swaakreditasi UPM 2020

UPM mencapai **Attainment Level 4**



5 Attainment Level

05

Performance that meets **global level** and can be **exemplary**.

04

Performance that **improves effectiveness and encourages changes** in culture

03

Fulfilment of all the required standards associated to rubrics.

02

Shortcomings from the standards depending on the severity of nonconformance.

01

2. Tujuan Audit

- ① Membuat **verifikasi pelaksanaan Jaminan Kualiti Dalam (Quality Assurance System (QA))** sebelum tempoh pelanjutan status akreditasi di UPM lima (5) tahun terdahulu dan semasa.



3. AUDITOR & AUDITI

Auditor



- 1 Pengerusi:**
Prof. Dr. Hazman Shah Abdullah
Pakar Jaminan Kualiti, MQA
- 2 Setiausaha:**
Prof. Dr. Nabishah Mohamad
Timbalan Presiden
Audit dan Jaminan Kualiti
Management & Science University (MSU)

Ahli:

- 3 Prof. Dr. Abdul Sukor Shaari**
Profesor,
Universiti Utara Malaysia (UUM)
- 4 Prof. Dr. Wan Ahmad Kamil Che Mahmood**
Profesor Kehormat
Universiti Sains Malaysia (USM)
- 5 Prof. Dr. Amir Akramin Shafie**
Pengarah, Pusat
Pengurusan Universiti
Universiti Islam
Antarabangsa Malaysia
(UIAM)

Auditi

- 1. LPU**
- JPU
- Ahli Senat dan Dekan
- Pengarah (CADE, iDEC, PPPA, RMC, HiCOE)
- Timbalan Dekan & Ketua Jabatan
- Staf Akademik
- Persatuan pelajar dan staf
- Pelajar (tempatan, OKU, ODL & antarabangsa)
- Alumni

3. JADUAL AUDIT – LPU

Masa	Aktiviti Audit	Auditee	Lokasi
HARI PERTAMA (21 JUN 2022 – SELASA)			
9:00 AM	Sesi pembukaan: •Pengerusi Panel Auditor memperkenalkan Panel Auditor • Pembentangan UPM (50 min)	Wakil Pengurusan Tertinggi, Dekan Fakulti/Pengarah Pusat, Pegawai Unit Jaminan Kualiti dalaman dan Panel Auditor.	Dewan Senat, Aras 1, Canselori Putra
10:00 AM	Sesi Dialog semua Auditor bersama: i. Pengerusi (LPU) ii.4 orang Ahli LPU	i. Pengerusi (LPU) ii.4 orang Ahli LPU – hal ehwal berkaitan kewangan, akademik, industri dan alumni.	Bilik Mesyuarat Eksekutif, Aras 4, Canselori Putra
10:45 AM		Rehat	

4. SKOP & STANDARD

→ Skop Audit

4 Area

- Area 1: Institutional Leadership and Governance**
- Area 2: Academic Development and Management**
- Area 3: Talent and Resources**
- Area 4: Continual Quality Improvement & Sustainability**

Standard ←

- **Code of Practice for Institutional Audit (COPIA), 2008, MQA**
- **Guide on Compliance Evaluation for Self-Accreditation Universities, 2020, MQA**

5 Attainment Level

05

Performance that meets **global level** and can be **exemplary**.

04

Performance that **improves effectiveness and encourages changes** in culture

03

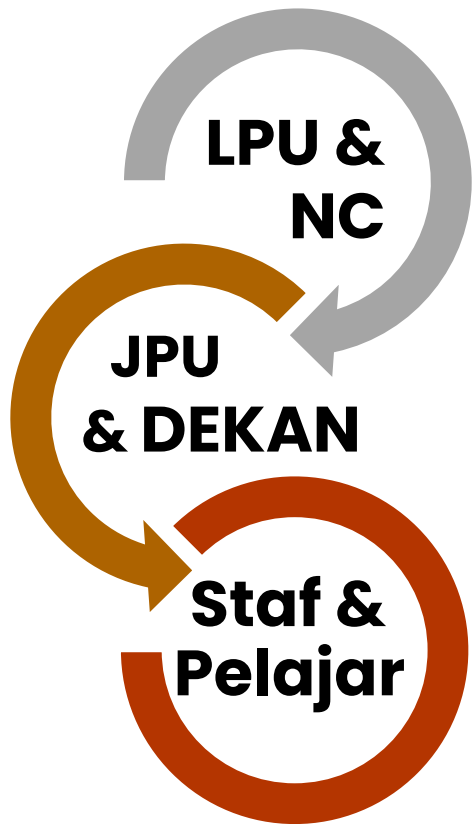
Fulfilment of all the required standards associated to rubrics.

02

Shortcomings from the standards depending on the severity of nonconformance.

01

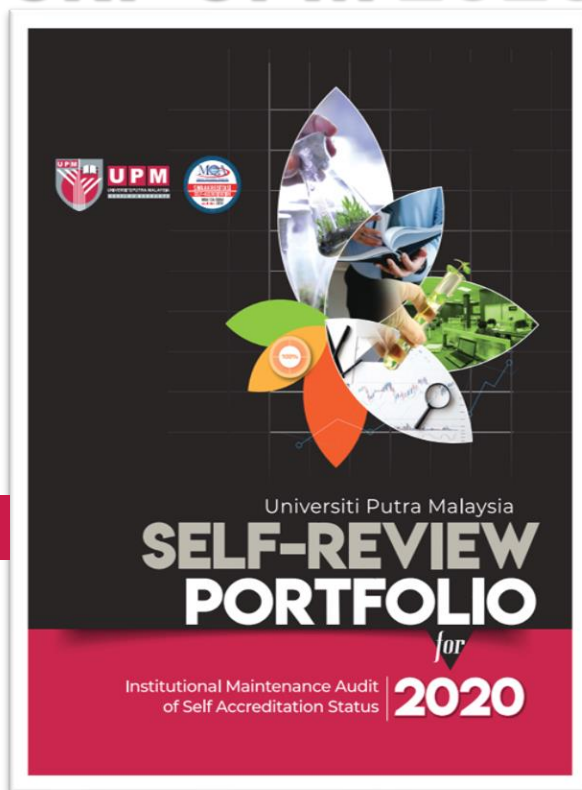
5. Kaedah Audit : *Triangulation Process*



Sesi Temu bual

- ✓ Pelan Strategik UPM & Matlamat Pendidikan UPM
- ✓ Kefahaman : Konsistensi antara LPU, VC, ahli JPU & staf
- ✓ Perancangan & Pelaksanaan : Fakulti, Sekolah & PTJ
- ✓ SWAAKREDITASI – Maksud, manfaat dan pelaksanaan mengikut perspektif UPM ?
- ✓ Hala Tuju & Perancangan Akademik?

SRP UPM 2020



Boleh di capai di :

Scan for more info!



2. e-ISO UPM

3. <https://infodigital.upm.edu.my/flip/SRPUPM2020>

4. Laman web CQA

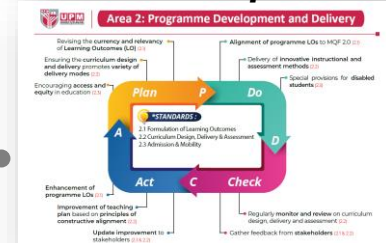
Executive Summary setiap Area (PDCA)



Area 1: Institutional Leadership & Governance



Area 2: Academic Development & Management



Area 3: Talent & Resources



Area 4: Continual Quality Improvement & Sustainability



7. FOKUS AUDIT – secara umum

01 *PdP & Kebajikan
Staf & Pelajar semasa Pandemik*

02 *Pemantauan & Semakan Program
Akademik*

03 *Pemantauan dan Pengukuran Hasil
Pembelajaran Program*

7. FOKUS AUDIT : LPU

AREA 1 : Institutional Leadership and Governance

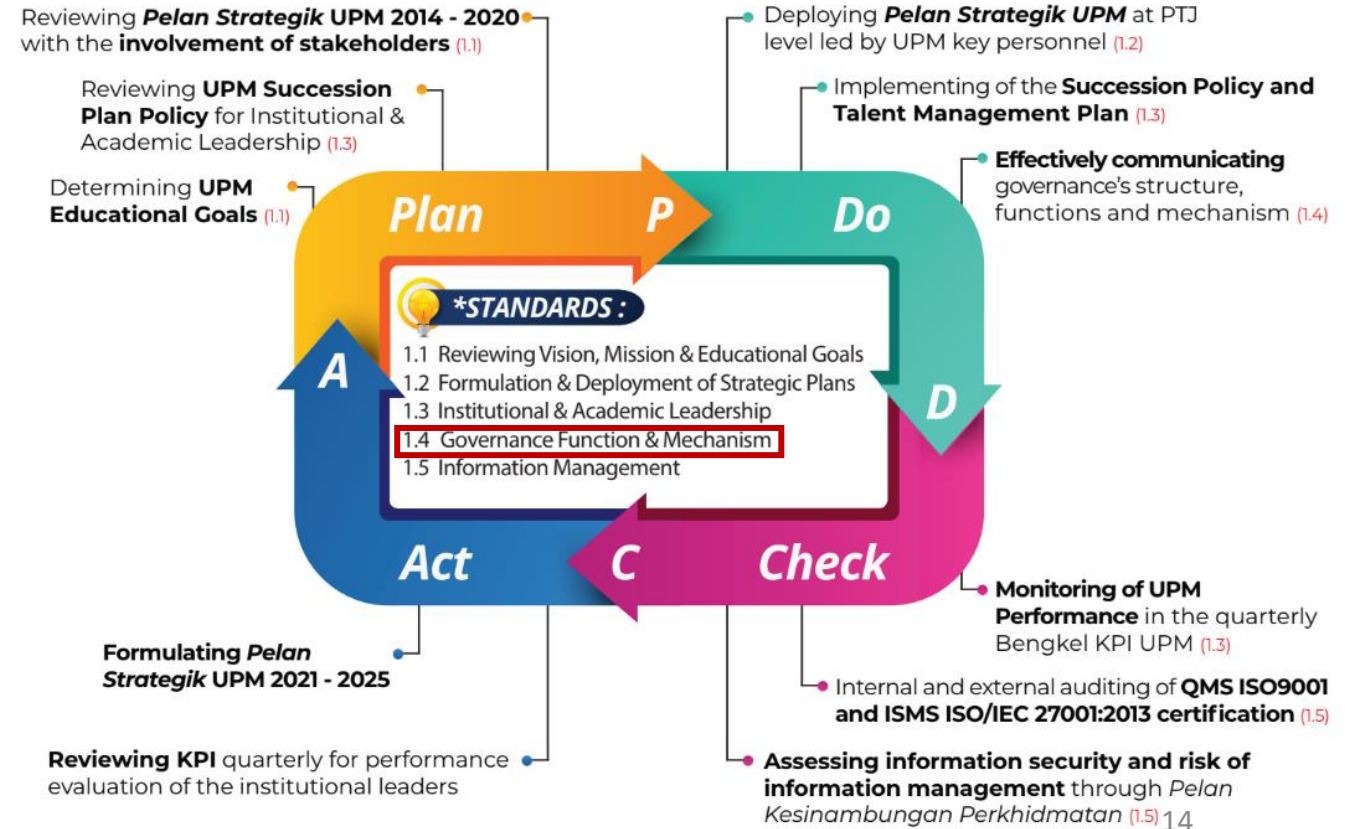
FOKUS



- Semakan Pelan Strategik UPM 2014-2020 & pembangunan Pelan Strategik UPM 2021-2025
- Pembangunan Matlamat Pendidikan UPM
- **Struktur dan Governan UPM (1.4)**
- Pelan Penggantian kepimpinan akademik & institusi
- Pengurusan Maklumat UPM

Executive Summary

Area 1: Institutional Leadership and Governance





AREA 1 : Institutional Leadership and Governance

EXAMPLE

1. Governance Function and Mechanism

Standards

1. The HEP must clarify and publish its governance structures and functions with complementary relationships between the governing board and the senate as active policy-making bodies.
2. The governing board and senate must operate based on principles of non-conflict, transparency, accountability and authority with adequate degree of autonomy.
3. Mechanisms to ensure functional integration and comparability of educational quality must be established in HEPs which have geographically separated campuses.

Attainment Level	Description
1	The HEP does not have a clear governance structure.
2	The HEP has a governance structure which does not adequately address autonomy, transparency, accountability, authority and principles of non-conflict.
3	The HEP has a published governance structure with complementary relationships between the governing board and the senate with regards to functions, including mechanisms to ensure integration and comparability of educational quality at geographically separated campuses. The governing board and senate operate based on transparency, accountability, authority and principles of non-conflict with adequate degree of autonomy.
4	The HEP has effective and well communicated governance structure, functions and mechanisms.
5	The HEP regularly improves its governance structure, functions and mechanisms to ensure effectiveness, transparency and responsiveness to the latest development and challenges.

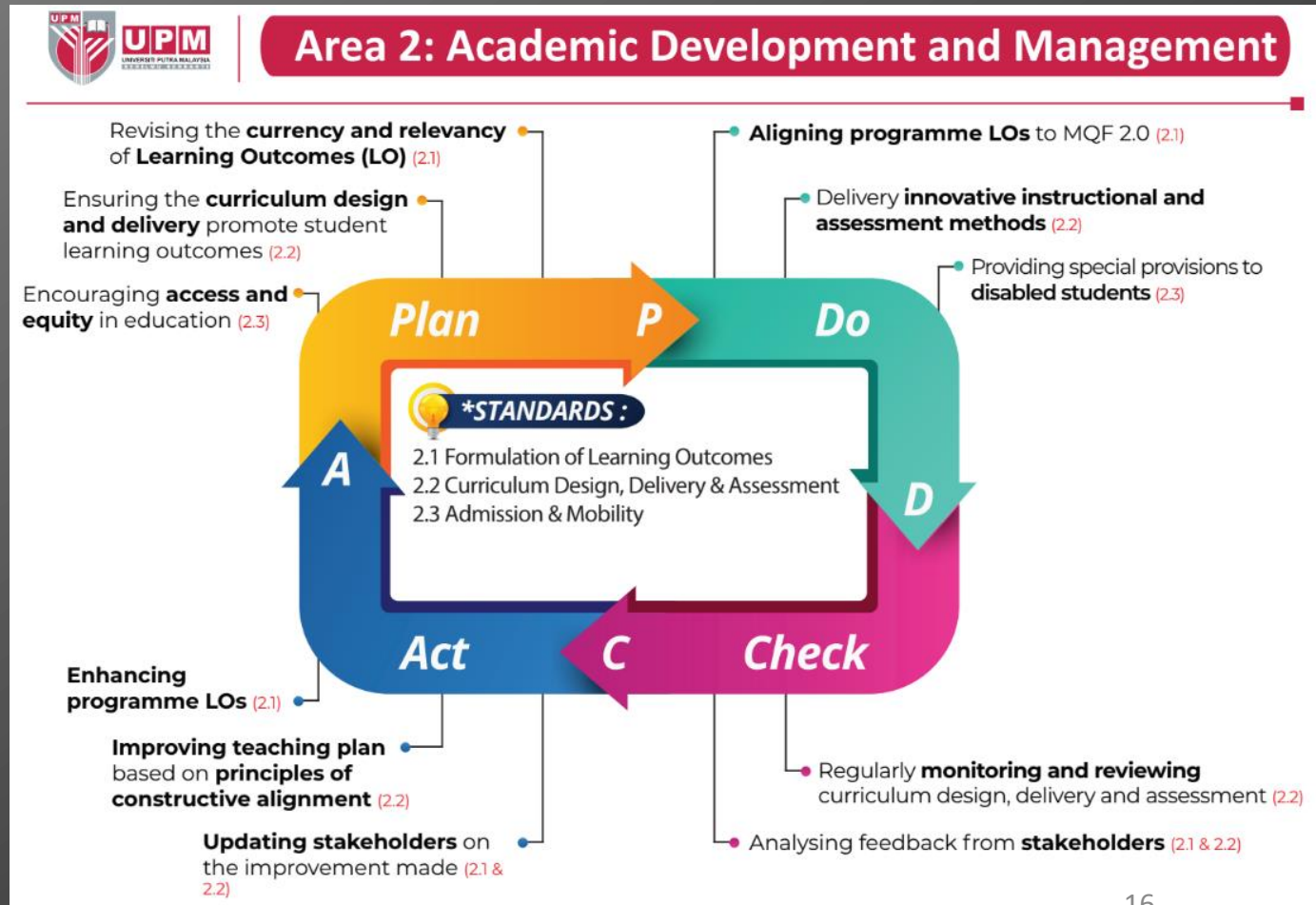


AREA 2 : Academic Development and Management

FOKUS

- **PEO, PLO & CLO**
(pengukuran & pencapaian)
- **Penjajaran MQF 2.0, SMDD & Standard Program**
- **PdP, penilaian & penasihatan (PA)**
- **Proses pembangunan & semakan program**
- **Pengambilan & mobiliti**

Executive Summary



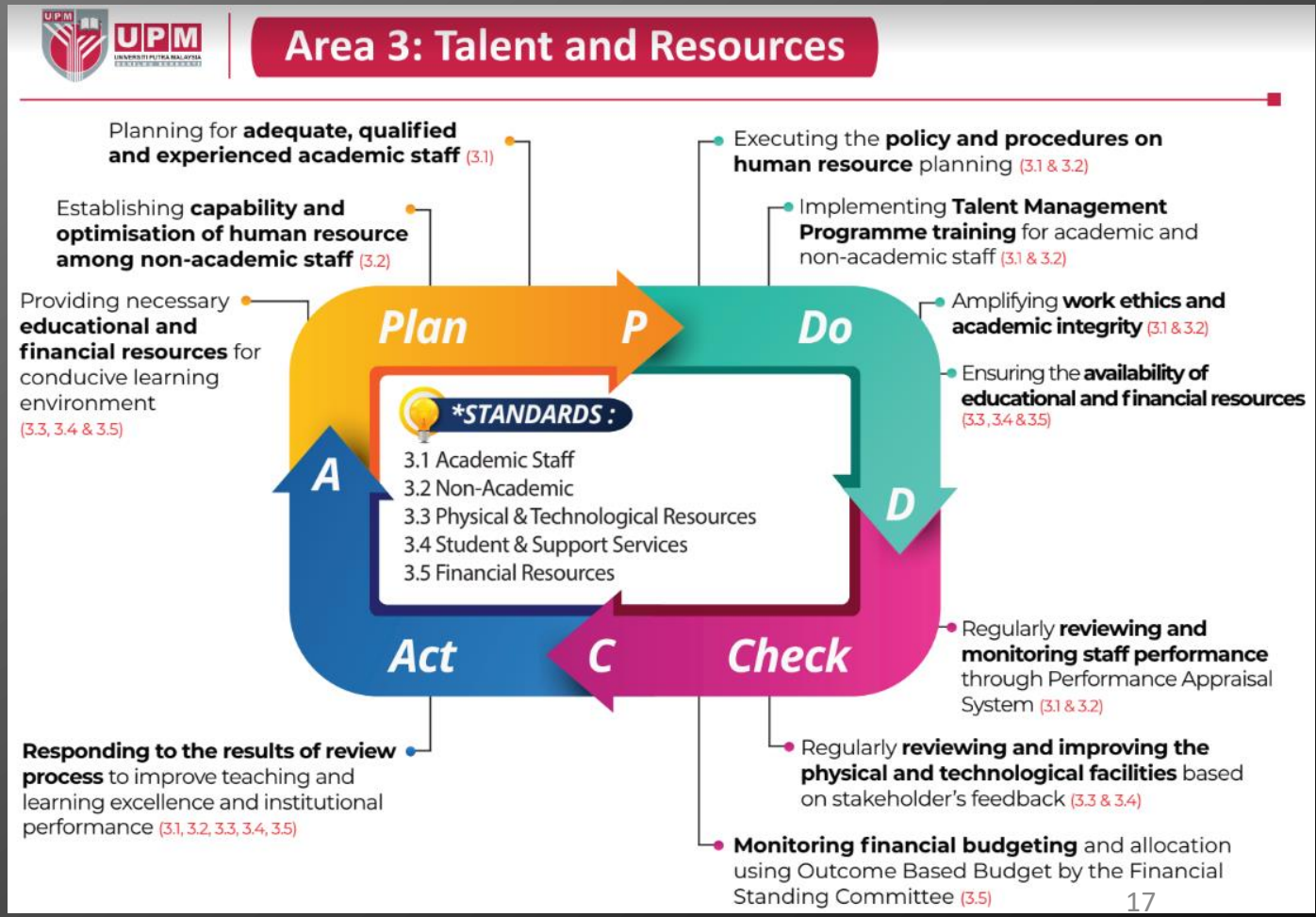


AREA 3 : Talent and Resources

FOKUS

- Staf akademik yang mencukupi, berkelayakan dan berpengalaman
- Staf bukan akademik yang kompeten
- Perkhidmatan sokongan pelajar
- Kemudahan infrastruktur, infostruktur dan sumber kewangan

Executive Summary



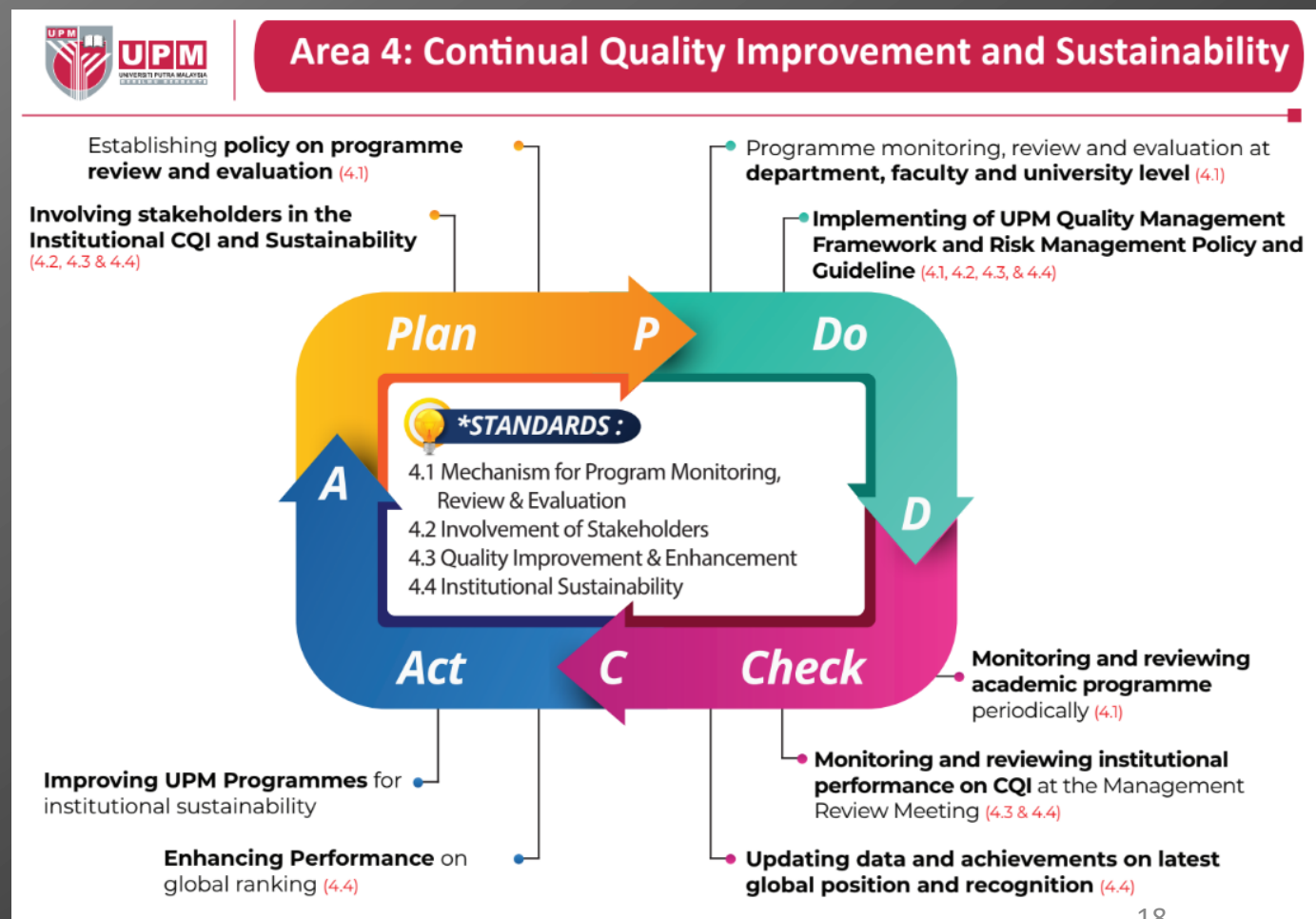


AREA 4 : Continual Quality Improvement and Sustainability

FOKUS

- Dasar/SOP pemantauan & semakan program
- Penglibatan pihak berkepentingan
- Penambahbaikan berterusan program
- Kelestarian Institusi

Executive Summary



7. TINDAKAN PERSEDIAAN

Auditi yang telah dikenal pasti

- Memahami maksud Swaakreditasi dan manfaatnya kepada UPM
- Meneliti SRP UPM secara umum dan khusus mengikut bidang yang berkaitan

Persediaan Audit: Perkara Umum

AUDIT PEMATUHAN SWAAKREDITASI UPM 2022
(21 -23 Jun 2022)



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**Pelan Strategik UPM 2021 – 2025
- Matlamat Pendidikan UPM**



Swaaakreditasi UPM dan manfaatnya

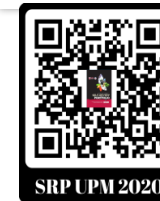


UPM Self-Review Portfolio (SRP) 2020

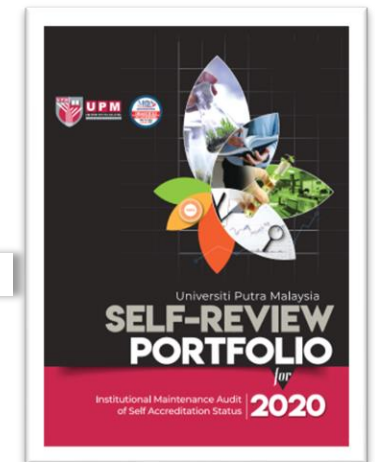
Executive Summary

Fokus Bidang

Scan for more



SRP UPM 2020



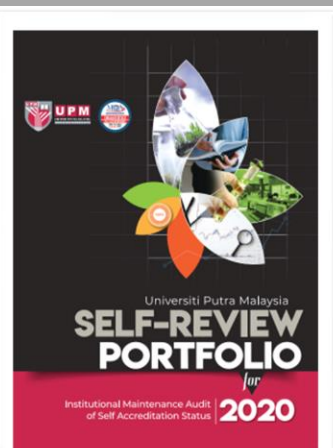
<https://infodigital.upm.edu.my/flip/SRPUPM2020>

INFO AUDIT

e-ISO UPM [CLICK HERE](#)

laman web CQA - Di slider web audit [CLICK HERE](#)
- Di modul Audit Institusi [CLICK HERE](#)

1. Jadual Audit
2. Standard
3. Buku SRP UPM
4. Infografik – Swaakreditasi & SRP
5. Slaid Pembentangan



SWAAKREDITASI UPM

APA ITU SWAAKREDITASI?

Perakuan MQA ke atas Pemberi Pendidikan Tinggi (PPT) yang mempunyai sistem jaminan kualiti dalam yang kukuh dan mantap menepati standard yang telah ditetapkan

Tahun	Keputusan
2010	Memperolehi Status Swaakreditasi
2015	Pengkelan Status Swaakreditasi (kali pertama)
2022	Pengkelan Status Swaakreditasi (kali kedua)

KEPENTINGAN SWAAKREDITASI KEPADA UPM ?

- Autonomi**: Autonomi dalam mengendalikan proses jaminan kualiti (mengakredit) program akademik UPM
- Penjimatan**: Menjimatkan kos UPM berbanding jika hanya dijalankan oleh pihak luar (RM 10,000 per program)
- Fleksibiliti**: Fleksibiliti kepada UPM dalam mengendalikan dan pematuhan polisi.

SISTEM JAMINAN KUALITI DALAMAN AKADEMIK UPM

Sistem jaminan kualiti dalam akademik (*Internal Quality Assurance (IQA)*) UPM melibatkan pemantauan jaminan kualiti di peringkat fakulti dan universiti.

IQA PTJ (Fakulti)

- Mesyuarat Fakulti
- Mesyuarat JK Kurikulum Fakulti
- Mesyuarat Jabatan

IQA INSTITUSI (Universiti)

- Mesyuarat LPU
- Mesyuarat Senat
- Mesyuarat JK Swaakreditasi Program Pengajian
- Mesyuarat JK Kurikulum Universiti
- Mesyuarat JK Kecil Kurikulum Universiti

* Mesyuarat JK Pengurusan Kualiti Akademik Universiti (pemantauan pengurusan akreditasi program)

PROSES JAMINAN KUALITI AKADEMIK SWAAKREDITASI UPM

- ✓ Akreditasi Sementara
- ✓ Akreditasi Penuh
- ✓ Audit Pengkelan
- ✓ Audit Semakan Semula

Rujuk Prosedur dan Garis Panduan Audit Swaakreditasi Program Pengajian UPM

Malumat lanjut:
Bahagian Pengurusan Kualiti Akademik dan Akreditasi Pusat Jaminan Kualiti, UPM
Email: cqa.emel@upm.edu.my | No. tel: 03-9768 1508

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RUJUKAN AUDITI

AUDIT PEMATUHAN SWAAKREDITASI UPM 2022 (21-23 JUN 2022)

Audit Institusi (COPIA)

SKOP AUDIT

4 Bidang Penilaian

1. **Strategic Leadership and Governance**
2. **Human Resource Development and Management**
3. **Financial and Resources**
4. **Quality Improvement and Assurance**

UPM SRP 2020

RINGKASAN EKSEKUTIF (Executive Summary)

Executive Summary atau Ringkasan Eksekutif dalam UPM Self-Review Portfolio (SRP) 2020 yang menggunakan pendekatan PDCA (Plan, Do Check dan Act) memonitorkan secara ringkas keseluruhan penulisan dokumen SRP bagi empat (4) bidang penilaian berdasarkan standard Guidre on Compliance Evaluation for Self-Accreditation Universities, MQA, 2020.

Do's

- Ingat
- Terus Terang
- Fikir
- Bersed

IAAN AUDIT

Isi kandungan buku SRP executive Summary untuk gan
Isi perkara umum berkandungan edisi & faedahnya kepac Jaminan Kualiti Dalamani

Executive Summary UPM SRP 2020

Fokus Bidang (Area)

AREA 1 : Institutional Leadership and Governance

- Semakan Pelan Strategik UPM 2014-2020 & pembangunan Pelan Strategik UPM 2021-2025
- Pembangunan Matlamat Pendidikan UPM
- Struktur dan Governance UPM
- Pelan Penggantian kepimpinan akademik & institusi
- Pengurusan Maklumat UPM

AREA 2 : Academic Development and Management

- FEO, PUO & CUO (pengukuran & pencapaian)
- Penjurangan MQA, SMO & Standard Program
- PFI, penilaian & penansihan (PA)
- Proses pembangunan & semakan program
- Pengambilan dan mobiliti pelajar

AREA 3 : Talent and Resources

- Staf akademik yang mencukupi, berkecakupan dan berprestij
- Staf bukan akademik yang kompeten
- Perkhidmatan sokongan pelajar
- Kemudahan infrastruktur, infrastruktur dan sumber kewangan

AREA 4 : Continual Quality Improvement and Sustainability

- Dasar dan SOP pemantauan & semakan program
- Penglibatan pihak berkepentingan
- Penambahbaikan berterusan program
- Kelestarian institusi

Malumat lanjut:
Bahagian Pengurusan Kualiti Akademik dan Akreditasi Pusat Jaminan Kualiti, UPM

DOKUMEN PENUH SRP UPM 2020 :
<https://infodigital.upm.edu.my/files/SRPUPM2020/>



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Terima Kasih | *Thank You*

CQA

PUSAT JAMINAN KUALITI
CENTRE FOR QUALITY ASSURANCE

قوسٲ جامينن كواليتي

cqa@upm.edu.my

03- 9769 1508 / 1555/ 1568 / 1513

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